

You are summonsed to attend the Annual Shapwick Parish Council meeting to be held at the Village Hall commencing at 8:15pm on Tuesday 19th May 2026

AGENDA

- 1. Election of Officers**
 - a. Election of Chairman
 - b. Election of Vice-Chairman
- 2. Those Present**
- 3. Apologies for absence**
- 4. Declaration of Interests on Agenda Items**
- 5. Minutes of the following meetings**
 - a. 17th March 2026
- 6. Villagers Open Period**
- 7. Shapwick Preparedness Update**
- 8. Request to increase area for allotments**, to include the current grass area to the east of the allotments north of the church boundary wall and south of the Bee Bank
- 9. Planning Applications: -**
 - a. 43/26/00002 O Barnard & S Griffiths, Variation of Condition 1 of Planning Permission 43/25/00017
 - b. 43/26/00003 Coombes Manor Farm Ltd, Erection of extension to slurry store
 - c. 43/26/00004 Mr C Angus, Works to Trees in Conservation Area
- 10. Village Green & Play Area**
 - a. Village Green/Play Area Inspection Report / Villager Use
 - b. Play Equipment Update
 - i. Kompan slide installation
 - ii. Possible "shopping list": - Goal posts on wheels, "trial" boule set
 - c. Pétanque Court
 - d. Replacement Gate
 - e. Wildlife Areas: - Tree plan
 - f. Bee Mound
 - g. Duke of Edinburgh Scheme: - Village Green Landscape Management
- 11. Play Area Grass cutting options**
- 12. Policies: -** Adoption of additional polices to meet AGAR requirements
 - a. Internal Controls
 - b. Risk Management
 - c. IT Policy
- 13. Avalon & Poldens LCN: -**
 - a. **Health & Wellbeing**
 - i. Discover Nature Week – 18th – 31st May 2026
 - ii. On your Bike village report and future plan?
 - iii. Poldens Walking Map
- 14. Parish Clerk Pay Rate Increase**
- 15. Finance Report**
 - a. Proposal to declare Shapwick Parish Council Exempt from submitting an AGAR return
 - b. Review Purchase & Payment Policy
 - c. Annual Income & Expenditure Report
 - d. 2026 AGAR Annual Return for approval
 - e. Transactions Approved between meeting dates
 - f. Forecast Report
 - g. Bank Reconciliation
 - h. Insurance Quote

Date of Next Meeting – Tuesday 21st July 2026