

Shapwick Parish Council

**Minutes of a meeting held on 5th August 2025
at 7.00pm at the Village Hall, Shapwick**

25/26/16 Present:

Graham Croucher (GC), Wendy Anderson(WA), Lesley Gaskell(LJG), Tracey Lockyer (TL), Roger Scott (RS)

25/26/17 Also Present:

1 villager

25/26/18 Apologies for Absence:

Paul Rogers, Moray McGovan (on sabbatical), Matt Martin

25/26/19 Declarations of Interest

None

Villagers' Open Period

The Parish Council were thanked for their contributions and work.

25/26/20 Planning Application number:43/25/00013/SR:

Approved proposed WA seconded RS unanimous approval..

25/26/21 Councillors Report:

None

25/26/22 Resignation of Parish Clerk

GC explained that in the absence of a clerk councillors were kept informed and involved. Some information will automatically be forwarded such as Somerset Council information. Finances will be handled by LJG subject to the payment policy. GC will work on Scribe implementation. GC has made enquiries about a locum clerk and will explore the response received. Going forward the PC will aim to make the role attractive to applicants including working with other councils.

25/26/23 Adoption of Disciplinary Policy and Grievance Policy

The policies had been circulated and were based on standard documents. Proposed LJG seconded TL unanimous approval.

25/26/24 Approval of amended Purchase and Payment Policy:

Proposed RS seconded WA unanimous approval.

25/26/25 Finance Update

The bank mandate has been amended as well as the address.

GC produced a finance sheet updating current position.

Expenditure is as anticipated for this time of the year. The heaviest expenditure was the groundworks but again within the budget.

Next big expense is the work to the play area wall which will start on 11 August.

The AGAR has been completed

25/26/26 Scribe

GC working on implementation which appears reasonably straightforward. It may be prudent to ask them to upload past expenditure at a small cost.

25/26/27 Village Green

1.The routine monthly check has been carried out. The equipment is all safe. Grass near the stream to be strimmed. Signs now in place. The electricity wires near the trees are now touching the trees. HiLine are the responsible contractors. They have been out on site. LJG to enquire who is responsible for the trees.

2.ROSPA have inspected and following their report PC made aware that the gate is dangerous and has a crush point which could cause injury. GC has made enquiries with Somerlap about a replacement gate and will report back when quotes received.

3.Play area wall-the works should start on the 11 August. WA said PC will probably need a no climbing sign when the HERAS fencing is removed.

25/26/28 Step Ride Thrive update

LJG reported date sent to Dovecote but no response as yet

25/26/29 Somerset Council Preparedness Survey

There was a general discussion agreement that the highest risk facing the village is flooding. Hopefully works on the drains has reduced risk. Going forward PC will try to work to identify

Villagers who would be willing to help.

25/26/30 Date of Next Meetings

The dates of the next Parish Council meetings will be Tuesday 30th September 2025 and 25th November 2025 at 7.00pm Shapwick Village Hall

There being no further business the meeting closed at 8.00pm.

Signed.....

Date.....

