Trans Authorised Between Dates

List of Actions Authorised between dates for PC Meetings

Voucher No	Date	Notes	Total	Description	Supplier	Minute Ref	Payment Reference	Cashed Date	
1	01.04.2026	LC Entered to Scribe Reimburse GC 31/03/26 Approved LJG Approved WA 31/3/2026 REENTERED FROM 2025/26 AS NATWEST DID NOT PROCESS PAYMENT ON 31.03.26, INSTEAD PROCESSED AS 01.04.26 PAID 01.04.2026	£24.00	Play Area Grassmats pegs	Grassmats Ltd	25/26/77		30.04.2026	1
2	01.04.2026	LC Entered to Scribe Reimburse GC/ 31/03/26 Approved LJG Authorised WA 31/3/2026 RE-ENTERED FROM 2025/26 AS NATWEST DID NOT PROCESS PAYMENT ON 31.03.26, INSTEAD PROCESSED AS 01.04.26 PAID 01.04.26	£17.99	Grass Seed	Mole Valley	25/26/77		30.04.2026	1
3	01.04.2026	LC Entered to Scribe/ 31/03/26 Approved LJG Authorised WA 31/3/2026 RE-ENTERED FROM 2025/26 AS NATWEST DID NOT PROCESS PAYMENT ON 31.03.26, INSTEAD PROCESSED AS 01.04.26 PAID 01.04.26	£360.00	Collection & Delivery	Dave Gardner	25/26/77		30.04.2026	1
4	01.04.2026	29.03.26 LC Entered to Scribe 29/03/26 Approved GPC/ 31/03/36 Approved LJG RE-ENTERED FROM 2025/26 AS NATWEST DID NOT PROCESS PAYMENT ON 31.03.26, INSTEAD PROCESSED AS 01.04.26 PAID 01.04.26	£68.60	HMRC PAYE Return	HMRC	Purchase & Payment Policy		30.04.2026	1
5	01.04.2026	29.03.26 LC Entered to Scribe 29/03/26 Approved GPC/ 31/03/26 Approved LJG RE-ENTERED FROM 2025/26 AS NATWEST DID NOT PROCESS PAYMENT ON 31.03.26, INSTEAD PROCESSED AS 01.04.26 PAID 01.04.26	£300.27	Clerk Salary & Expenses	Louise Chilcott	Purchase & Payment Policy		30.04.2026	1
6	01.04.2026	29.03.26 - LC Entered to Scribe 29/03/26 Approved by GC/ 31/03/26 Approved LJG RE-ENTERED FROM 2025/26 AS NATWEST DID NOT PROCESS PAYMENT ON 31.03.26, INSTEAD PROCESSED AS 01.04.26 PAID 01.04.26	£1,588.80	Works to Petanque Court & Bee Mound & Play Area Gate	Sam Vigar	25/26/77		30.04.2026	1
9	01.04.2026	20.04.26 - LC entered to Scribe PAID BY DD	£37.20	Monthly Subscription	Starboard Systems Limitied t/a Scribe Accounts	Purchase & Payment Policy		30.04.2026	1
7	21.04.2026	20.04.26 - LC Entered to Scribe Approved GPC 21/4/26 Approved WA 21/4/26 Paid	£227.52	SALC Subscription fee	Somerset Association of Local Councils Ltd	Purchase & Payment Policy		30.04.2026	1

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DATE: — 19/05/26 DATE: — 19/5/26

Voucher No	Date	Notes	Total	Description	Supplier	Minute Ref	Payment Reference	Cashed Date	
8	21.04.2026	20.04.26 - LC Entered to Scribe Approved GPC 21/4/26 Approved WA 21/4/26 Paid	£175.00	Shapwick News Print Cost	Blue Cedar	Purchase & Payment Policy		30.04.2026	1
10	21.04.2026	20.04.26 - LC entered to scribe Approved GPC 21/4/26 Approved WA 21/4/26 Paid	£45.00	SALC Training LC	Somerset Association of Local Councils Ltd	Purchase & Payment Policy		30.04.2026	1
15	22.04.2026	20.04.26 - LC Entered to Scribe Approved WA 21/4/26 Approved GPC 21/4/26 PAID	£20.00	Village Hall Hire	Shapwick Village Hall	Purchase & Payment Policy		30.04.2026	1
14	23.04.2026	20.04.26 - LC Entered to Scribe Approved WA 21/4/26 Approved GPC 21/4/26 Paid	£363.60	Website & email hosting from 01/05/2026	Webglu Ltd	Purchase & Payment Policy		30.04.2026	1
16	23.04.2026	21.04.26 - LC Entered to Scribe Approved GPC 21/4/26 Approved LJG 23/04/26 22.04.26 - LC - Cost edited to match new revised quote (Lower) PAID 23.04.26	£585.60	Grass Mats & Pegs	Grassmats Ltd	25/26/83		30.04.2026	2
11	24.04.2026	20.04.26 - LC Entered to Scribe Re-imburse GC Approved WA 21/4;26/ Approved LJG 23/04/26 PAID 24.04.26	£48.90	Rake	Mole Valley	Purchase & Payment Policy		30.04.2026	1
12	24.04.2026	20.04.26 - LC entered to Scribe Re-imburse GC Approved WA 21/4/26/ Approved LJG 23/04/26 PAID 24.04.26	£8.36	unleaded fuel for strimmer	Bawdrip Service Station	Purchase & Payment Policy		30.04.2026	1
13	24.04.2026	20.04.26 - LC entered to Scribe RE-imburse GC Approved WA 21/4/26 Approved LJG 23/04/26 PAID 24.04.26	£7.50	mixing botting for strimmer fuel	B&Q	Purchase & Payment Policy		30.04.2026	1
17	30.04.2026	21.04.26 - LC Entered to Scribe Paid by Direct Debit 30.04.26	£47.00	Data Protection Annual Fee	Information Commissioners Office	Purchase & Payment Policy		30.04.2026	1

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DATE :- 19/5/26

Voucher No	Date	Notes	Total	Description	Supplier	Minute Ref	Payment Reference	Cashed Date	
21	30.04.2026	30.04.26 - LC Entered to Scribe	£602.13	Local Council Insurance Renewal	Clear Councils	N/A			1
18	01.05.2026	24.04.26 - LC ENTERED TO SCRIBE Approved GPC 24/4/26 Approved LJG 25/04/26 PAID 01.05.26	£350.98	Clerk Salary & Expenses	Louise Chilcott	Purchase & Payment Policy			1
19	01.05.2026	24.04.26 LC ENTERED TO SCRIBE Approved GPC 24/4/26 Approved LJG 25/04/26 PAID 01.05.26	£81.00	Clerk Salary & Expenses	HMRC	Purchase & Payment Policy			1
22	01.05.2026	03.05.26 - LC Entered to Scribe PAID BY DD	£37.20	Scribe Accounts	Starboard Systems Limitied t/a Scribe Accounts	Purchase & Payment Policy			1
20	05.05.2026	30.04.26 - LC Set up in Scribe (Reimburse LG) Approved GPC 4/5/26 Authorised P Rogers 04-05-2026 PAID 05.05.26	£60.00	Play Area Grass Cutting	M Sweet	N/A			1
23	05.05.2026	03.05.26 - LC Entered to Scribe Approved GPC 4/5/26 Authorised P Rogers 04-05-2026 PAID 05.05.26	£40.00	Internal Audit Fee	Richard Young	Purchase & Payment Policy			1

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